

# Schedule of Fees and Fee Policy

Effective 01 January 2023



<b>Package 1</b>	<b>Bells and Whistles \$875 + GST</b>  Inclusions: <ul style="list-style-type: none"><li>• Initial no-obligation meet and greet</li><li>• Completion and lodgement of all legal documentation including preparing your Notice of Intent to Marry (NOIM)</li><li>• Planning meeting</li><li>• Unlimited phone call and email support</li><li>• Access to resources</li><li>• Writing and editing of a unique, and personalised ceremony developed in full collaboration with clients to include<ul style="list-style-type: none"><li>○ pre-ceremony housekeeping</li><li>○ welcome and introductions</li><li>○ telling of your love story</li><li>○ family blessing</li><li>○ legal and personal vows</li><li>○ guest vow</li><li>○ ring exchange</li><li>○ inclusion of readings and rituals if you wish</li></ul></li><li>• A rehearsal at ceremony location</li><li>• Full briefing of all participants prior to ceremony</li><li>• Ceremony delivery</li><li>• PA system (if required)</li><li>• Commemorative certificate on wedding day</li><li>• Copy of your ceremony</li><li>• A Guide to help you apply for your State Certificate from BDM, and change your name</li><li>• Travel costs (not in excess of 50km from Mt Hawthorn)</li></ul>
<b>Package 2</b>	<b>Small and Intimate Wedding \$650 + GST</b>  Inclusions: <ul style="list-style-type: none"><li>• Initial no-obligation meet and greet</li><li>• Completion and lodgement of all legal documentation including preparing your Notice of Intent to Marry (NOIM)</li><li>• Unlimited phone call and email support</li><li>• Legal Ceremony including and introduction, personal vows and ring exchange</li><li>• Couple, and up to 30 guests present (two of which will be your witnesses)</li><li>• Commemorative certificate on wedding day</li><li>• A Guide to help you apply for your State Certificate from BDM, and change your name</li><li>• Travel costs (not in excess of 50km from Mt Hawthorn)</li></ul>

Package 3	<b>Sign the Marriage Register \$450 + GST</b>  Inclusions: <ul style="list-style-type: none"> <li>• Initial no-obligation meet and greet</li> <li>• Completion and lodgement of all legal documentation including preparing your Notice of Intent to Marry (NOIM)</li> <li>• Legal Ceremony with just the two of you and up to ten guests of which two are your witnesses</li> <li>• Completion and lodgement of all legal paperwork</li> <li>• Commemorative certificate on wedding day</li> <li>• A Guide to help you apply for your State Certificate from BDM, and change your name</li> <li>• Travel costs (not in excess of 50km from Mt Hawthorn)</li> </ul>	
Package 4	<b>Non-Legal Commitment or Vow Renewal Ceremony \$600 + GST</b>  Inclusions: <ul style="list-style-type: none"> <li>• Initial no-obligation meet and greet</li> <li>• Access to resources</li> <li>• Unlimited phone and email support</li> <li>• Writing and editing of a unique, custom created, ceremony developed in full collaboration with clients.</li> <li>• A rehearsal at ceremony location</li> <li>• Full briefing of all participants prior to ceremony</li> <li>• Ceremony delivery</li> <li>• PA system (if required)</li> <li>• Commemorative certificate</li> <li>• Travel costs (not in excess of 50km from Mt Hawthorn)</li> </ul>	
Booking Fee	Booking Fee – non-refundable, payable immediately (includes deposit and lodgement of NOIM)	50% of Package price
	Additional rehearsals	\$150
	Travel costs over 50km from Mt Hawthorn	POA
	Suitable Accommodation required for the Celebrant	POA
	Additional resources required for ceremony rituals	POA
	Public Holidays, Easter, Christmas Day, Boxing Day, New Year’s Day, Long Weekends, Valentine’s Day	POA
	Baby Naming Ceremonies	\$150

## **FEE POLICY**

We acknowledge the fees and policy conditions relating to our event and agree to make full payment as required.

If changes occur, we agree to contact our Celebrant as soon as possible to negotiate a new Schedule of Fees.

We agree that if the above balance of fees is not paid by the required due date (1 month prior to ceremony date), the Celebrant is not obliged to perform our ceremony.

All prices are subject to change without notice. A schedule of fees will be provided for approval and signature by the couple which secures prices. In the case that the ceremony is postponed or cancelled the schedule of fees may become null and void.

A non-refundable booking of 50% must be paid on lodgement of the NOIM or making booking for a Baby Naming Ceremony. If the ceremony falls on a public holiday etc, the booking fee increases by an additional \$200.

## **REFUND POLICY**

In the event of Postponement due to COVID or medical condition for couple - the Notice of Intention to Marry (NOIM) is active for 18 months so the deposit will be held over to the new date.

The Couple will be responsible for all other costs involved with postponement including ceremony venue. A new schedule of fees may be issued to cover any increase in costs during this time.

## **CANCELLATION BY COUPLE**

In the event of a cancellation of the event no later than 14 days prior to the event, any funds (except the deposit / booking fee) paid by the Couple will be refunded in full.

In the case of air travel or accommodation costs, this will only be refunded if refundable options were selected when booking. In the case of non-refundable options, these unfortunately cannot be refunded.

In the event of a cancellation of the event within 14 days of the event date, the celebrant may refund fees paid by the Couple (except the deposit and / or postponement fee) depending on circumstances. A refund in this regard is at the discretion of the Celebrant. In the case of air travel or accommodation costs, this will only be refunded if refundable options were selected when booking. In the case of non-refundable options, these unfortunately cannot be refunded.

## **CANCELLATION BY CELEBRANT**

In the event that I am unable to attend an event, 100% of fees paid by the Couple will be refunded, including the deposit.

## TRAVEL COSTS

Once the venue is confirmed, additional travel exceeding 50kms from Mt Hawthorn will be charged at \$1.50 / km.

If air travel is required, the Couple will be responsible entirely for my reasonable air travel costs. Air travel will be booked in consultation with the Couple.

## ACCOMODATION FEES

In the event that the timing of the event and or venue of the event requires the Celebrant to book suitable accommodation close to the venue, the Couple will be responsible for the Celebrant's suitable accommodation costs, to be negotiated with the Couple. The suitable accommodation will be booked in consultation with the Couple.

	Signature	Date
Parties - Client (1)		
Parties - Client (2)		
Celebrant		